

**Minutes for the regularly scheduled meeting of the  
Board of Trustees of the Free Public Library of Audubon  
February 26, 2024**

The meeting was called to order by Danielle Ingves at 7:01 pm.

Akiema Buchanan took roll call.

*Roll Call*

Present

Danielle Ingves  
Patricia Rossell  
Maria Lario Schuman  
Nikki Bicking  
Mayor Rob Jakubowski  
Rosann Endt  
Jeff Clarke  
Patricia Whalen  
Elina Matthews, Bookkeeper  
Library Director, Akiema Buchanan

Absent

Amanda Negro

***Statement of Open Meeting***

Danielle Ingves confirmed that the required forty-eight (48) hour notice for the meeting was provided to the public through announcements published in the Retrospect and Courier Post, and on the Library's website and Library announcement board in accordance with state law.

***Approval of Minutes***

**Motion M24-10** to approve the Minutes of the Board of Trustee's regular meeting on January 24, 2024 was made by Ingves and seconded by Maria Lario Schuman. The motion passed by affirmative vote of all present members.

***Annual Resolutions***

- **R24-15** to award Siciliano & Associates the contract for Library Solicitor made by Ingves and seconded by Maria Lario. Resolution passed by unanimous vote of present members.

***Treasurer's Report***

Library Assistant and Bookkeeper Elina Matthews provided the Board with financial reports through January 2024 as well as a list of claims for the month of February 2024. It was also mentioned that the Library has now switched to QuickBooks Online and the system is a little different which will take some time to get used to.

**Resolution R24-16 Authorizing Payment of February 2024 Claims** totaling \$5,558.51 made by Danielle Ingves and seconded by Nikki Bicking. Resolution passed by unanimous vote of present members.

***President's Report***

Ingves reminded everyone that Audubon Day is coming up on April 27<sup>th</sup>. There will be a trivia night at Red White and Brew and the library can create a team to participate.

***Director's Report - Attached***

***Policy Committee –***

***Strategic and Capital Plan Committee –***  
Will meet in the upcoming weeks.

**Public Comment:**

No members of the public present.

**Motion to Adjourn**

February meeting was adjourned at 7:46 pm by Danielle Ingves.

Respectfully submitted,  
Akiema Buchanan, Director