

**Minutes for the regularly scheduled meeting of the  
Board of Trustees of the Free Public Library of Audubon  
May 20, 2024**

The meeting was called to order by Danielle Ingves at 7:03 pm.

Akiema Buchanan took roll call.

*Roll Call*

Present

Danielle Ingves  
Mayor Rob Jakubowski  
Patricia Rossell  
Nikki Bicking  
Rosann Endt  
Jeff Clarke  
Patricia Whalen  
Elina Matthews, Bookkeeper  
Library Director, Akiema Buchanan

Absent

Maria Lario Schuman  
Amanda Negro

***Statement of Open Meeting***

Ingves confirmed that the required forty-eight (48) hour notice for the meeting was provided to the public through announcements published in the Retrospect and Courier Post, and on the Library's website and Library announcement board in accordance with state law.

***Approval of Minutes***

**Motion M24-13** to approve the Minutes of the Board of Trustee's regular meeting on April 29, 2024 was made by Ingves and seconded by Rosann Endt. The motion passed by affirmative vote of majority of present members, Mayor Jakubowski abstained.

***Treasurer's Report***

Library Assistant and Bookkeeper Elina Matthews provided the Board with financial reports through April 2024 as well as a list of claims for the month of May 2024.

**Resolution R24-20 Authorizing Payment of May 2024 Claims** totaling \$3,781.85 made by Ingves and seconded by Jeff Clarke. Resolution passed by unanimous vote of present members.

***President's Report***

There is a meet and greet with the new Superintendent at the Recreation Center on May 28<sup>th</sup> from 7:00pm – 9:00pm.

***Director's Report - Attached***

***Policy Committee – Nothing to report***

*Strategic and Capital Plan Committee* – Most of the strategic plan will be reused from the previous plan. The committee will work on the strategic plan and then move to the capital plan.

**Public Comment:**

Joanne Johnson, Audubon NJ, thanked the library for allowing her to volunteer, she mentioned that she would like to add another day for volunteering. She also asked about the live animal program that the library will have on July 24<sup>th</sup> as part of Summer Reading.

Board member Rosann Endt mentioned that there is a new superintendent for the school and she will meet with her by the time school begins. She will also tell her about the library board and invite her to September's library board meeting.

**Motion to Adjourn**

April meeting was adjourned at 7:42 pm by Ingves.

Respectfully submitted,  
Akiema Buchanan, Director