

Free Public Library of Audubon

Board of Trustees Meeting, April 28, 2025

**MEETING CALLED TO ORDER 7:06pm**

**OPENING STATEMENT:**

In accordance with the provisions of the Open Public Meetings Law, the Free Public Library of Audubon Board of Trustees properly transmitted notice of this this meeting, scheduled at 7:00 pm, in the Retrospect and Courier Post newspapers, filed with the Borough Clerk, and posted notice on the bulletin board at the main entrance to the Library and on the Library's website.

**ROLL CALL**

Present

Danielle Ingves

Maria Lario Schuman

Mayor Rob Jakubowski

Amanda Negro

Rosanne Endt

Patricia Whalen

Nikki Bicking

Mark Brandon

Elina Matthews, Bookkeeper

Akiema Buchanan, Library Director

Absent

Jeff Clarke

*Approval of Minutes*

Danielle Ingves made a motion to approve the meeting minutes of the March 31, 2025. Rosanne Endt seconded and Ingves and Amanda Negro abstained. Motion passed

*Treasurer's Report*

Library Assistant and Bookkeeper Elina Matthews provided the Board with the financial reports through March 2025 as well as a list of claims for the month of April 2025.

Ingves made a motion to approve the Treasurer's report. It was seconded by Lario Schuman. The motion passed by unanimous vote of present members.

**Resolution 2025-20 Authorizing the payment of bills for the month of April 2025** totaling \$6,836.23 was made by Ingves and seconded by Nikki Bicking. Resolution passed by unanimous vote of present members.

**PRESIDENT'S REPORT**

During the Commissioners' meeting on May 20<sup>th</sup>, students who participated in the League of Municipalities contest will receive certificates. Also, reminder to board members to complete the financial disclosure form.

**DIRECTOR'S REPORT**

**POLICY COMMITTEE – N/A**

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**STRATEGIC AND CAPITAL PLAN COMMITTEE**

Discussed the completed Capital and Technology plans. Mayor Jakubowski requested that the committee come up with an action plan with cost, priority order, timeline, and accountability by the next board meeting on May 19<sup>th</sup>.

The committee made a motion and a second for the Free Public Library of Audubon’s Technology Plan 2025 – 2027. It passed by all members present.

The committee made a motion and a second for the Free Public Library of Audubon’s Capital Plan 2025 – 2027. It passed by all members present.

**PUBLIC COMMENT**

Nancy Whalen of Audubon asked how the senior programs were going. She stated that she did not see any information regarding senior programs on the library’s website. She also stated that Akiema is very helpful to the seniors and is glad that the library offers tech help and computer classes.

Cynthia Simerlink of Audubon was also present and helped us correct minor spelling and grammatical mistakes on the capital plan.

**ADJOURNMENT 8:06**

Motion by: Ingves

Second by: Lario Schuman

All in Favor