

Free Public Library of Audubon

Board of Trustees Meeting, July 28, 2025

**MEETING CALLED TO ORDER: 7:03pm**

**OPENING STATEMENT:**

In accordance with the provisions of the Open Public Meetings Law, the Free Public Library of Audubon Board of Trustees properly transmitted notice of this this meeting, scheduled at 7:00 pm, in the Retrospect and Courier Post newspapers, filed with the Borough Clerk, and posted notice on the bulletin board at the main entrance to the Library and on the Library's website.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present

- Danielle Ingves
- Maria Lario Schuman
- Mayor Rob Jakubowski
- Jeff Clarke
- Rosanne Endt
- Patricia Whalen
- Mark Brandon
- Nikki Bicking
- Elina Matthews, Bookkeeper
- Akiema Buchanan, Library Director

Absent

- Amanda Negro

Motion to Approve the Meeting Minutes of June 30, 2025

Motion by: Dani Ingves                      Second by: Jeff Clarke                      Abstains: Nikki Bicking                      All in Favor

Motion to Approve the Treasurer's Report

Motion by: Ingves                      Second by: Rosanne Endt                      All in Favor

Resolution 2025-23      Authorizing the payment of bills for the month of June 2025

Motion by: Ingves                      Second by: Maria Lario-Schuman                      Roll Call Vote

**AUDITOR’S REPORT**

The Auditor, Ken Ditmar, discussed the audit report. There were no findings but he would like to make a few budget transfers. Bookkeeper Elina Matthews did not agree with the changes. The board has decided to wait to make transfers until the Bookkeeper and Auditor agree on the changes.

**PRESIDENT’S REPORT**

Ingves thanked Matthews for the numerous years that she has worked at the library and for her role as Bookkeeper.

**DIRECTOR’S REPORT**

Attached

**POLICY COMMITTEE:**

The committee reviewed the ICE policies that the Director gave them and concluded that they were 85%the same. However, they would like to see policies for libraries that are more similar in size and

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town population. The Mayor and Ingves noted that the Borough has a policy and will follow up with the Attorney General for guidance.

**STRATEGIC AND CAPITAL PLAN COMMITTEE:**

They have nothing to report until the Fall

**PUBLIC COMMENT**

Joseph Matthews and Elina Matthews, Audubon NJ were present but had no questions for the board.

**ADJOURNMENT: 8:51pm**

Motion by: Ingves

Second by: Jeff Clarke

All in Favor