

Free Public Library of Audubon

Board of Trustees Meeting, September 29, 2025

MEETING CALLED TO ORDER: 7:07pm

OPENING STATEMENT:

In accordance with the provisions of the Open Public Meetings Law, the Free Public Library of Audubon Board of Trustees properly transmitted notice of this this meeting, scheduled at 7:00 pm, in the Retrospect and Courier Post newspapers, filed with the Borough Clerk, and posted notice on the bulletin board at the main entrance to the Library and on the Library's website.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present

Maria Lario Schuman

Mayor Rob Jakubowski

Jeff Clarke

Rosanne Endt

Patricia Whalen

Mark Brandon

Akiema Buchanan, Library Director

Amanda Negro

Danielle Ingves

Nikki Bicking

Motion to Approve the Meeting Minutes of August 25, 2025

Motion by: Danielle Ingves Second by: Maria Lario Schuman Abstains: Ingves and Nikki Bicking All in Favor

Motion to Approve the Treasurer's Report

The treasurer's report was not approved as there was a question related to the amount of the library's total assets

Resolution 2025-25 Authorizing the payment of bills for the month of September 2025

Motion by: Ingves Second by: Rosanne Endt Roll Call Vote

PRESIDENT'S REPORT

Thank you to Mark Brandon for helping with the renovation and ensuring that it was completed successfully. National Night Out is tomorrow at the Recreation Center from 5pm – 8pm and everyone is welcome to attend.

Jeff Clarke stated that he went to the bank and was able to get online access to the bank accounts. He will now be able to make the payroll transfer online rather than the Director calling to make the transfers. Clarke will also investigate connecting the bank account to QuickBooks online.

DIRECTOR'S REPORT

The construction portion of the renovation is complete. The patrons that came to the reopening and ribbon cutting all had positive things to say about the library and the changes. Everyone is happy that the library is back open. The costs for the renovation so far are:

- Disassembling and delivering the shelves \$10,500
- Removing and reshelving all library materials - \$10,900
- 7&7 Contractors - \$20,156.10
- Deep cleaning the library - \$1,108.50

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- Supplies & Materials - \$500
- Storage Pod – \$858.29

The library still needs to purchase ADA compliant tables and chairs to go with those tables. As well as end panels for the shelving which helps to keep the shelves stable.

POLICY COMMITTEE – N/A

STRATEGIC AND CAPITAL PLAN COMMITTEE – N/A

PUBLIC COMMENT

No public present

ADJOURNMENT: 7:41pm

Motion by: Ingves

Second by: Lario Schuman

All in Favor